

## ALHA Board Meeting Minutes February 22, 2016

### **Board Members Present**

Josh Williams-President  
Tess Kidd- Treasurer  
Joleen Linson- Secretary  
Kerry Spears- Communications  
Leon Tidwell- District 2 Representative  
Lieta Spears- District 4 Representative

### **Conference Call**

Steve Dunlap- Vice President  
Linda Powell- District 1 Representative  
Carly Squyres- Conference Program Chair

### **Conference Report**

Steve Dunlap needs to be added to the registration list

Tess gave a report on the conference

Joleen asked if the Texas Living History Association had reciprocal benefits allowing members to attend the ALHA conference. It was confirmed that they did.

A question was asked about awards and it was noted that they are now done by recommendation. The calligraphy set was needed from Kristyn to do the certificates. Linda volunteered to get the set for the conference.

A question was asked about the Journeyman certification performers. Josh said he had all of the information from them.

There were only 2 scholarship applications received and they were from the Istre sisters. Motion was made by Tess to award the Istre sisters with the scholarships to include half the hotel room and conference fees. Kerry seconded. Motion passed with no opposition

### **Officer Reports**

**Secretary:** Approval of the minutes needed. Motion made by Leon to approve minutes, seconded by Tess. Motion approved. Discussion was had about presenters only coming to the conference to present and the waiving of their registration fees. There was a discussion about needing a committee or a SOP for who doesn't pay registration. We need to update the SOP so we don't have to decide every year. It was pointed out that if the organization invites a speaker then it is customary to not make them pay the registration fee.

**Treasurer:** We have a profit of \$709.00. We are underbudget \$1530.00 giving us a surplus. We have about 200 brochures left. We need to have an audit when the treasurer position switches. All ALHA members are not automatically a member of ALHFAM anymore so we need to create a SOP for who would be covered under ALHA membership.

## **Communications**

There is a big learning curve with conference registration. All the newsletters are on the website. Information about the conference is being sent to ALFHAM and TLHA. There was discussion about facebook pages for each district. It was decided that the admin rights for the ALHA page needed to be the communications director and the president. There was discussion of creating a communications committee to help with communication process.

## **Vice President**

Nothing to report

## **District 1**

Several workshops proposed, 1 ½ day workshop with Shari and Karen with 10 participants at \$50 each. Northeast has a big group coming to the conference.

## **District 2**

Nothing to report

## **District 3**

Conference

## **District 4**

Working on the HWSP institutional list. Apprenticeship workshop at HWSP for some time in the spring. Last workshop was hats in September

## **Old Business**

Need to look into the retention times for records for nonprofits. We need to change the mailing address. If we change to a PO box we will have to fill out a lot of forms for address change. It's time to be our own entity. The box will have to be in Little Rock and checked by someone in Little Rock. Motion made by Tess to get a PO Box in Little Rock for permanent mailing address. Joleen seconded. Motion passed.

## **New Business**

Positions that are up for election are:

Vice President- Tess is willing to serve

Treasurer- Judy Costello is willing to serve

Communications- Kerry is willing to continue to serve

District 1- Linda is still willing to serve

District 3- Carly Squyres is willing to serve

A reminder needs to be sent to the membership to let them know what positions are up for elections and let the board know if anyone is interested in a position. The board had at one point considered a nominating committee.

A chair is needed for the certification committee. This needs to be an organized person. It is not required to be a master but it is preferable. One of the Istre sisters, maybe Elista, would be a good choice.

A discussion of minimum qualifications being established for certain positions. An exploratory committee of past board members to come up with these guidelines was discussed. The idea of adding a position of past president was talked about. Right now they can come to meetings but don't have to. If official they can talk at the meetings and vote. If not an official position they are just able to give advice and help with changeover.

The site for the next conference was discussed. It's District 1's turn to host. Linda will check with sites about hosting, decide dates for the conference. Mt. View is in this district.

It was decided to not have a board meeting after the conference. Current board members should introduce themselves to new board members. The next meeting will be in May.

Motion made by Leon to adjourn. Leita seconded. Motion passed.